



Compliance Analyst
TCT Federal Credit Union
Full Time – Milton/Ballston Spa

TCT Federal Credit Union is seeking a Compliance Analyst. The Compliance Analyst will work directly with the Chief Operations Officer for overseeing operational regulatory compliance such as BSA/AML, lending compliance, and deposit operations compliance for the credit union. The Compliance Analyst is required to be fully knowledgeable with all applicable regulatory requirements and be able to independently recognize, develop, and implement compliance solutions for the Credit Union's Compliance Program. Responsibilities also include; consulting with management on compliance issues, participating with various committees, monitoring legislative/administrative developments as they pertain to the credit union, performing vendor management assessments and contract review and performing special projects as needed. Establishes risk analysis of various issues and provides this information to management.

Applicants must have:

- Education/Certifications:** College degree in business related field preferred OR equivalent and demonstrated credit union/banking experience.
- Required Knowledge:** Thorough knowledge and understanding of credit union services and products and procedures. Demonstrated knowledge of legal and regulatory requirements.
- Experience Required:** Minimum of 5 years of similar or related experience in a Credit Union or Bank.
- Interpersonal Skills:** A significant level of trust and diplomacy is required in addition to normal courtesy and tact. Work involves extensive personal contact with others and may be sensitive in nature. Work may also involve motivating or influencing others. Fostering sound relationships both internally and externally will be necessary.
- Skills and Abilities:** Proven leadership and management skills. Solid analytical skills, excellent organizational and problems solving skills. Candidate must have exceptional interpersonal and communication skills. Ability to work with confidence in multiple software applications.

TCT offers a competitive compensation plan; an enthusiastic team-oriented environment, an outstanding benefits package including: medical, dental, vision, life and disability, voluntary benefits, paid vacations, an extremely generous 401(K) plan, and much more! If you meet the above qualifications and would like to be considered for this position, please send your **resume** along with a **cover**

letter & salary requirements to:

TCT Federal Credit Union

Attn: Human Resources

416 Rowland St. Ballston Spa, NY 12020

Or email to jobs@tctfcu.org

Or Fax to: 518-288-3751